

**MINUTES OF MEETING
EAST RIDGE COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the East Ridge Community Development District held Public Hearings and a Regular Meeting on August 26, 2024 at 10:00 a.m., at Kilinski | Van Wyk, 517 E. College Avenue, Tallahassee, Florida 32301.

Present were:

Brad Odom (via telephone)
Peter Mettler Jr.
James Davenport
Jay Revell

Chair
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also present:

Cindy Cerbone
Roy Van Wyk
Richard Darabi

District Manager
District Counsel
District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 10:07 a.m.

Supervisors Revell, Davenport and Mettler were present. Supervisor Odom attended via telephone. Supervisor Burr was not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public were present.

THIRD ORDER OF BUSINESS

**Public Hearing on Adoption of Fiscal Year
2023/2024 Budget**

- A. Affidavit of Publication
- B. Consideration of Resolution 2024-48, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending

September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Cerbone presented Resolution 2024-48. She reviewed the proposed Fiscal Year 2024 budget. This is a Landowner-funded budget, with expenses are paid by the Landowner, as they are incurred. Eventually, the CDD will use bond proceeds to reimburse the Landowner/Developer for bond-related construction expenses that they advance funded.

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, Resolution 2024-48, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

**Public Hearing on Adoption of Fiscal Year
2024/2025 Budget**

- A. Affidavit of Publication**
- B. Consideration of Resolution 2024-49, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date**

Ms. Cerbone stated that the Fiscal Year runs from October 1 through September 30.

Ms. Cerbone presented Resolution 2024-49. She reviewed the proposed Fiscal Year 2025 budget, highlighting increases, decreases and adjustments, compared to the Fiscal Year

2024 budget, and explained the reasons for any changes. This is a Landowner-funded budget, with expenses paid as they are incurred. Eventually, the CDD will use bond proceeds to reimburse the Landowner/Developer for bond-related construction expenses that they advance funded.

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, Resolution 2024-49, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-50, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date

Ms. Cerbone presented Resolution 2024-50. Meeting dates might change if Mr. Odom or Mr. Burr needs to attend a specific meeting. The next meeting will likely be held in late 2024 or early 2025. The following change was made to the Fiscal Year 2025 Meeting Schedule:

DATE: Delete "January 6, 2025"

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, Resolution 2024-50, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025, as amended, and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS**Memorandum: Section 189.0694, Florida Statutes (Performance Measures and Standards Reporting & Sample Goals)**

- **Consideration of Goals and Objectives Reporting**

Ms. Cerbone highlighted portions of the Memorandum outlining the new requirement for special districts to establish and adopt goals and objectives each year, by October 1, and develop performance measures and standards to assess the achievement of the goals and objectives, publish an annual report on its website by the end of the year detailing the goals and objectives achieved, the performance measures and standards used, and any goals or objectives that were not achieved. District Management collaborated with District Counsel and identified Community Communication and Engagement, Infrastructure and Facilities Maintenance, and Financial Transparency and Accountability as key categories to focus on for Fiscal Year 2025 and developed statutorily compliant goals for each.

Mr. Van Wyk stated that the Report was developed to be as simple as possible to include goals and objectives that are achievable.

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.
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SEVENTH ORDER OF BUSINESS**Acceptance of Unaudited Financial Statements as of July 31, 2024**

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, the Unaudited Financial Statements as of July 31, 2024, were accepted.

EIGHTH ORDER OF BUSINESS**Approval of April 29, 2024 Public Hearings, Regular Meeting and Audit Committee Meeting Minutes**

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, the April 29, 2024 Public Hearings, Regular Meeting and Audit Committee Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS**Staff Reports****A. District Counsel: Kilinski | Van Wyk PLLC**

Mr. Van Wyk stated that 15 days remain until the bond validation appeal period expires; thereafter, the CDD can issue bonds.

B. District Engineer: Moore Bass Consulting, Inc.

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: TBD**
 - **QUORUM CHECK**

Ms. Cerbone stated that the September 2, 2024 regularly scheduled meeting will be cancelled. The next meeting will be held on October 7, 2024, unless cancelled.

Ms. Cerbone stated that the Supervisors' stipend payments are being processed; she is waiting on information from one Board Member.

TENTH ORDER OF BUSINESS**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

ELEVENTH ORDER OF BUSINESS**Public Comments**

No members of the public were present.

TWELFTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Revell and seconded by Mr. Davenport, with all in favor, the meeting adjourned at 10:21 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair
Assistant Secretary